

Baystate Medical Center

Policies and Procedures: Graduate Medical Education

Individuals Reviewing Policy

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Policy: **BH-AA-GME-1.15**

SUBJECT: REQUIREMENTS FOR USMLE STEP 3 OR COMLEX—USA LEVEL EXAMINATION

I. POLICY

BMC requires all residents to pass examinations that are required for licensing in a timely manner.

II. PURPOSE

To promote satisfactory progress of all residents toward fulfilling all visa and licensing requirements, and to assist in the identification of residents who may require additional or remedial assistance toward assuming independent responsibility for delivering general medical care.

III. SCOPE

All BMC residents and GME programs.

IV. PROCEDURE

BMC requires by the end of the second residency year all residents with a Doctor of Medicine (MD) degree to pass the USMLE Step 3 examination and all residents with a Doctor of Osteopathy (DO) degree to pass the COMLEX—USA Level 3 examination. Each residency program shall encourage all residents taking the USMLE Step 3 (for residents with an MD degree) or the COMLEX—USA Level 3 (for residents with a DO degree) examination during the first year of residency training. For any resident who does not pass the appropriate examination during the first residency year, the residency program director shall develop with the resident a remediation plan as a “Learning Contract” of appropriate, required educational activities to support the resident successfully passing the examination by the end of the second residency year. This shall be submitted to the DIO for approval no later than July 31 of the academic year. The resident’s progress shall be reviewed and the Learning Contract updated at least semi-annually with a report to the DIO until the resident passes the examination, graduates from the residency program, or is dismissed. Residents must pass the USMLE Step 3 or COMLEX—USA Level 3 examination prior to beginning the third residency year or must continue to be actively engaged in an appropriate remediation program that is approved by the Program Director and the DIO. Residents must pass the appropriate examination to be eligible to graduate from the residency program.

Residents who have an H-1B visa must fulfill sponsorship requirements as set

forth by the United States Immigration and Citizenship Services, which includes passing the USMLE Step 3 examination prior to matriculation to any training program at Baystate Medical Center.

All incoming fellows must pass the USMLE Step 3 or COMLEX—USA Level 3 examination prior to matriculation to fellowship training at BMC.

Reference

BH-AA-GME-4.03 Remediation and Disciplinary Actions

Approved by the Graduate Medical Education Committee

Effective Date: 04/06/2007

Revision Dates:

10/02/2009	02/25/2009					
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