

## The Baystate Special Travelers Fund Application Form

Please print this form and complete it before emailing/mailling/faxing it to the address listed at the bottom of the page. Your application will be forwarded to the Administrator for consideration subject to the available funding. An acknowledgement will be forwarded to you within 48 hours of receipt.

Applications will be accepted from patients, the patient's parent or legal guardian (if under 18 years of age), or a medical professional treating the patient, such as a doctor, nurse, social worker, chaplain, hospice or child-life specialist. In all cases, the patient must approve of the visit and the travelers.

<b>Full name of the patient whom this application is made for:</b>	
<b>This application is submitted by :</b>	
<b>Title:</b>	<b>Phone number:</b>
<b>Patient of:</b> <input type="checkbox"/> Baystate Medical Center <input type="checkbox"/> Baystate Franklin Medical Center <input type="checkbox"/> Baystate Mary Lane Hospital <input type="checkbox"/> Baystate Visiting Nurse Association & Hospice	
<b>Date:</b>	
<b>Name and signature of the patient's treating physician who is recommending the visit:</b>	
<b>Why a visit is requested:</b>	
<b>Full name of the first visitor who is applying for travel funds (name as identified on identification documentation for travel):</b>	
<b>Address:</b>	
<b>Telephone number:</b>	
<b>Email address (if applicable)</b>	
<b>Relationship to patient:</b>	
<b>Date of birth:</b>	
<b>Full name of the second traveler who is applying for travel funds (if applicable):</b>	
<b>Address:</b>	
<b>Telephone number:</b>	
<b>Email address (if applicable)</b>	
<b>Relationship to patient:</b>	
<b>Date of birth:</b>	

**In the event you are unable to travel, you must contact AAA Pioneer Valley Travel at 413-205-2230 or Baystate Health immediately.**

**\*\*PLEASE NOTE\*\***

The fund pays for 100% of the most economical regularly scheduled round-trip air/train/bus, petroleum or other funds to Springfield, Massachusetts as a charitable service to its terminally-ill patients. We do not represent any travel agencies or airlines, bus or train services that are used. Special arrangements cannot be guaranteed unless previously advised in writing. Requests can be made to the companies we use but cannot be guaranteed. Therefore, Baystate Health and AAA Pioneer Valley Travel cannot accept any responsibility or liability for any claim arising through this travel or visit.

***I understand the above and sign to acknowledge that I request a visit from the named friends/family members***

**Signed: Patient** \_\_\_\_\_ **Dated** \_\_\_\_\_

Email to: [deb.morsi@baystatehealth.org](mailto:deb.morsi@baystatehealth.org), [susan.toner@baystatehealth.org](mailto:susan.toner@baystatehealth.org) and [Suzanne.hendery@baystatehealth.org](mailto:Suzanne.hendery@baystatehealth.org)

Or Fax to: The Baystate Special Travelers Fund, 280 Chestnut Street, Springfield, MA 01199  
c/o

Dr. Deborah Morsi

Susan Toner

Suzanne Hendery: 413-794-4333