

PowerChart Outreach

PowerChart Outreach is a Web application that enables users to view the charts of their patients referred to Baystate Health facilities, in a disconnected environment. Users who have a need to view patient lists and clinical data can use PowerChart Outreach to view real-time data on patients treated at Baystate facilities. PowerChart Outreach is a view-only application. Users cannot add or change data; they only can view (or print specific pieces of) the data.

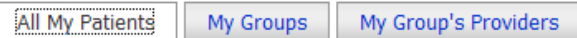
Accessing PowerChart Outreach

The application is accessed through the web as follows:

1. Ensure any popup blockers are turned off
2. Open Internet Explorer and navigate to: <https://outreach.baystatehealth.org/outreach/index.do>
3. Once at the login screen, enter your assigned username and password and click **OK**.

The Home Page

The Home page of PowerChart Outreach contains 3 tabs that will show a patient list of patients for you, your group, or a particular provider in your group.



The patient list will display patients as follows:

All My Patients Tab: Displays any patient whose admit date meets the selection criteria and where you are the PCP or referring physician or whose chart you have opened within the last 24 hours.

My Groups Tab: Displays any patient that meets the criteria above for all providers in the selected group. You will have access to any group you belong to.

My Group's Providers: Displays any patient that meets the criteria above for the selected provider in the selected group.

MenuBar

From the Menubar you can access your Home page, open the patient list in a new window, search for a patient that is not on your list, change your password, and log out or the system.

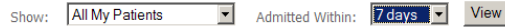


ToolBar

The patient list ToolBar allows you to filter the patients on your list depending on which tab you are on.

All My Patients:

- Show all your patients (default), all your inpatients, or all your lifetime patients by clicking the dropdown next to the Show field.
- Show all patients admitted within the last 3 days, 7 days (default), 30 days, or all days by clicking the drop down next to the Admitted Within field. Note: It is not recommended to use the "All Days" option as it may cause degraded performance.



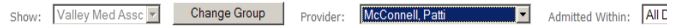
My Groups

- Select a group from the drop down list. You will only see groups or which you are a member
- Show all patients admitted within the last 3 days, 7 days (default), 30 days, or all days by clicking the drop down next to the Admitted Within field. Note: It is not recommended to use the "All Days" option as it may cause degraded performance.



My Group's Providers

- Select a group from the drop down list. You will only see groups or which you are a member
- Select a provider from the drop down list. You will only see providers that belong to the selected group.
- Show all patients admitted within the last 3 days, 7 days (default), 30 days, or all days by clicking the drop down next to the Admitted Within field. Note: It is not recommended to use the "All Days" option as it may cause degraded performance.



Click the **View** button after you have chosen your options.

Patient List

Sort the list by clicking the desired column in the header row. Open a patient chart by single-clicking the patient's name in the list.

FULL NAME	ENC TYPE	MRN	ACCT #	ADMIT DATE	LOCATION	DISCH DATE	BIRTH DATE	GENDER
KENNEDY, ENHANCEDVIEW	Outpatient	1841673	ATR1841673NORTHEDGE	3/23/2009	BMP NORTHERN EDGE ADULT/BMP Northern Edge ADULT/BMP North Edge Ad		11/12/1965	Female
LETRON, CATHY	Inpatient	8024394	480278696	1/14/2009	BPMC/BMC/CSA/CSS/5018		6/6/1956	Female
NETHEW, LEON	Outpatient	8012924	143513843		BMLH/BMLH/Flon SP Med Logndrv		12/25/1925	Male
RESULT, FMC	Inpatient	8024328	237210545	1/23/2009	BPMC/BMC/SPKS/1502/2		8/2/1955	Female
TEST, JANECELLINAN	Outpatient	8010567	237210388	1/9/2009	BPMC/BMC/FMC Emergency		11/22/1956	Female

The Patient Chart

The patient chart consists of a banner bar, a menu, and a data pane. Any blue lettering in the patient chart is a link. The default view is the last month's worth of data, but can be changed to any time frame you want.

The Banner Bar

The banner bar displays the following information:

- Patient name
- Allergies (this is a link that takes you to the allergies page)
- Date of birth and Age
- Medical Record number
- Financial Number
- Attending Physician
- New Results (if there are new results on this patient, there will be a yellow button on the toolbar that takes you to the New Results page)

The Menu

The menu is located on the left side of the chart and contains links to each separate page of the chart. Click the link to view that page of the chart in the data area. You can show/hide the menu by clicking on the word Menu. Hover over the word menu to open it and allow navigation to other pages of the chart.

Chart Pages

Changing the Page Display

You can change how the data is displayed on certain pages as follows:

- Medication orders, Allergies
 - Click the drop down next to show and change to the desired setting.
 - Meds = Current (default), All, or Completed
 - Allergies = Active (default), All, or Inactive
 - Click the **View** button to refresh the list
- Orders and Results pages the default is listed next to show
 - Click the **change...** link
 - Click either last and choose from the list OR
 - Click the date range and enter the desired range
 - Click **OK**

Patient Summary - Lists allergies, visits, patient care results, and medication orders. Each section has a *view all* link that will take you to the appropriate page of the chart. Clicking the encounter link from the visits section will take you to that encounter. Clicking the (*) link in the medication section will show any comments entered on that order.

Patient Demographics - Displays Facesheet / Insurance information

Visits - Displays a list of encounters. Clicking on the Admit Date link will change the chart information to the selected encounter.

Chart Pages (Cont.)

Medication Orders - Displays a list of current medication orders categorized into inpatient, prescription, and historical meds. The (*) link shows comments.

Allergies - Displays active allergies.

Diagnoses - Displays diagnoses for the active encounter.

New Results - Displays any results you have not already seen. This page will be blank once you have viewed the results.

Orders - Displays any orders for the time range. Results can be viewed on completed orders.

Laboratory, Patient Care Results - View on the trend page, results are grouped by result or view individual results.

Microbiology, Pathology, Radiology, and Notes - View a list of all results in the date range. Click the link to view the report.