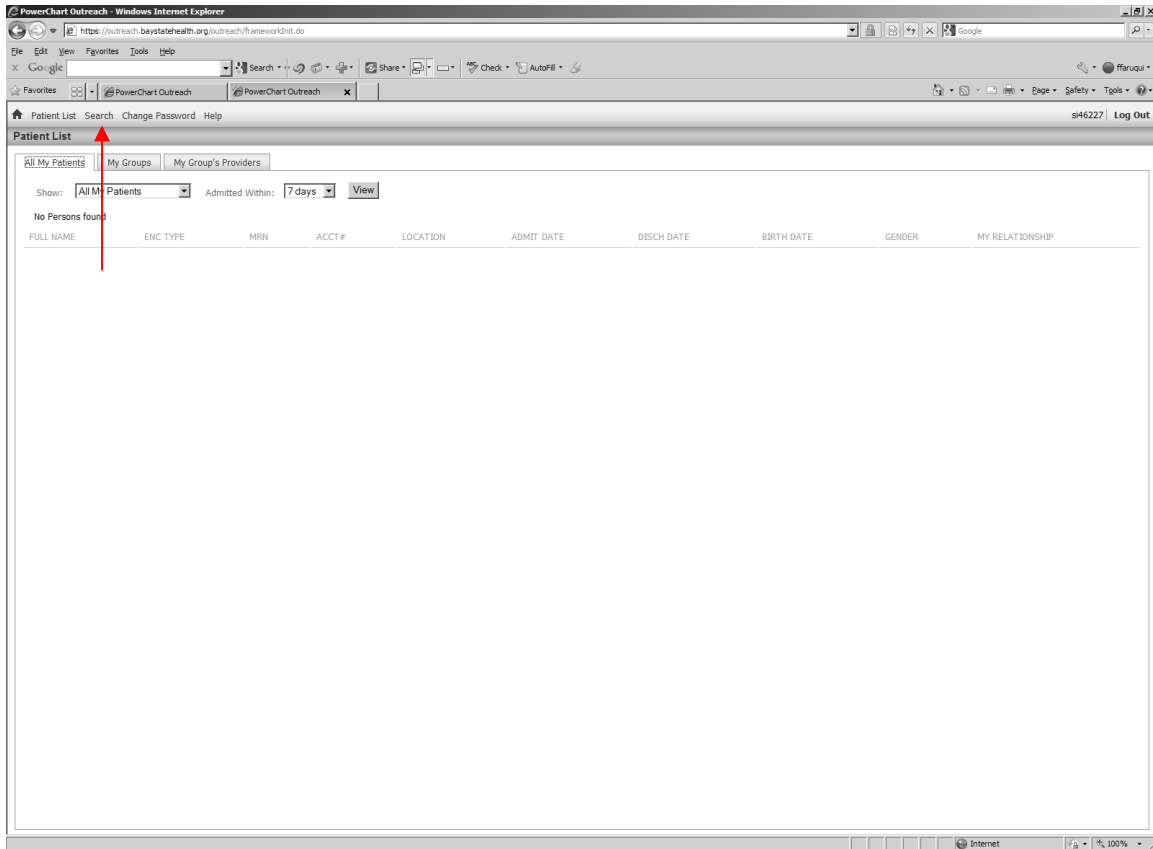


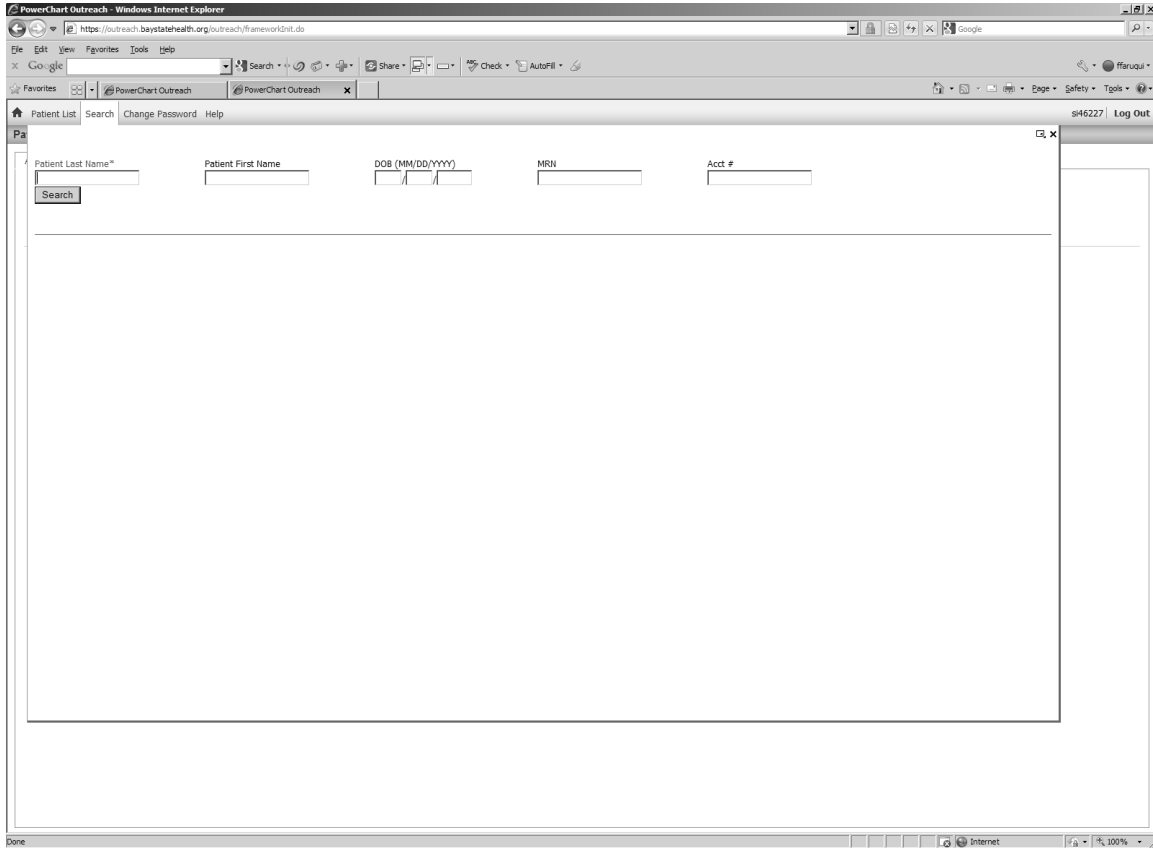
# Patient Search

For patients not listed under your patient lists, you can use the Search function to find a specific patient.



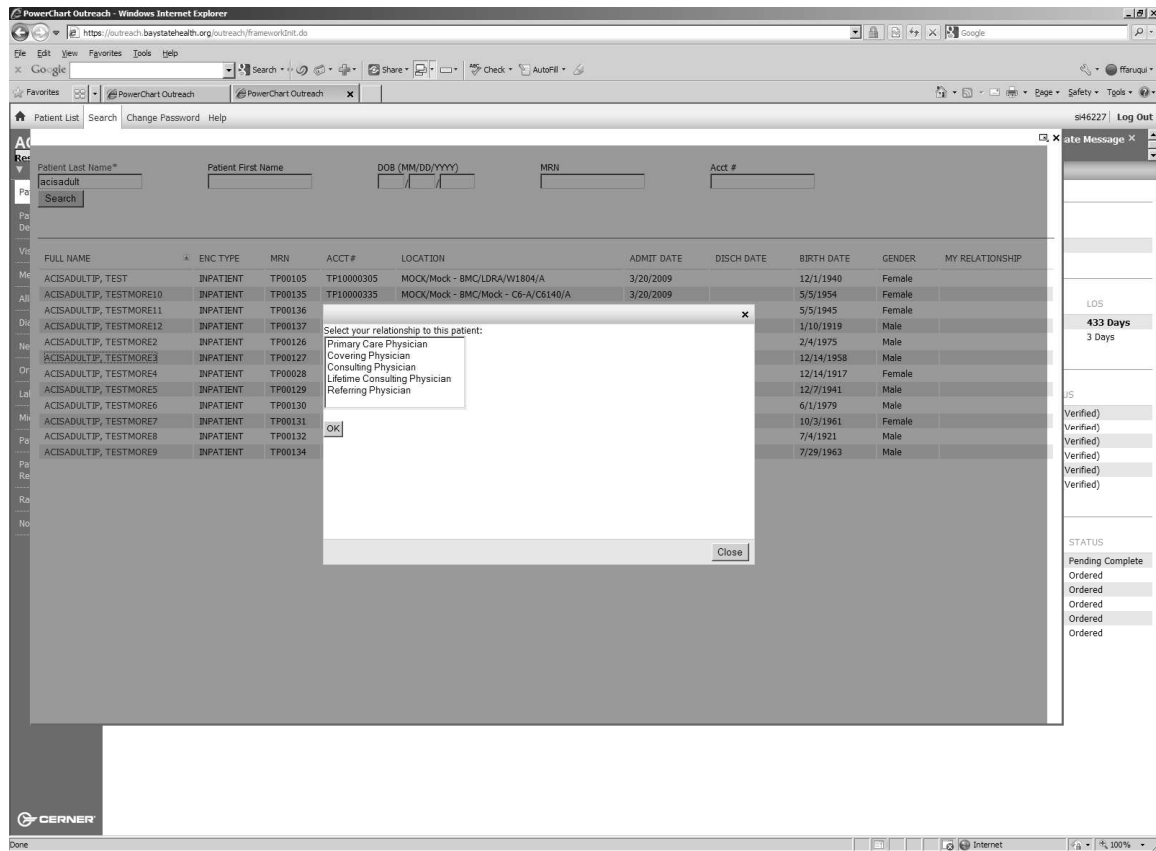
At the top of the page you'll see a link for "Search"

After clicking the “Search” link, a sub-option will drop down with text boxes for patient Last Name, First Name, DOB, MRN, and Account Number. The more search boxes you enter data for, the more focused your results will be. Conversely, to broaden your search you could enter less data. Once you’ve filled out the text boxes, click the “Search” button which is displayed below the text boxes.



You’ll then be presented with a list of patients. By clicking on the patient name you will enter that patient’s chart. However, before entering the chart you will need to choose a relationship to that patient.

Below is an example of the screen you could see. You'll be presented with a list of possible relationships to choose from. Click on the type of relationship appropriate for your logon and then click "OK"



If you inadvertently clicked on the wrong patient name, you can click the "Close" button and then choose another patient.

Note: You will not necessarily be asked to choose a relationship every time you access a chart. Once a relationship has been established to the patient it will last for about 24 hours.